

Sacramento



**Regional
Transit**

Public Records Request Form

Requests may be submitted by any method listed below. Please be advised that if the request pertains to video records, due to storage limitations SacRT generally overwrites video footage after 7 days unless a request is made to hold the video. Due to that, SacRT strongly encourages requestors to submit all PRA requests for video by email rather than through the USPS and to do so promptly after any incidents.

Mail:

Attention:
Office of the Clerk to the Board
1102 Q Street, Suite 3000
Sacramento, CA 95811

Email:

prarequest@sacrt.com

First Name:

Last Name:

Date Requested:

Street Address:

City:

State:

Zip Code:

Email Address:

Phone Number:

Fax Number:

Description of the Public Records Requested:

For Internal Use Only

Date Request Received: