EST. 1973
SACRAMENTO REGIONAL TRANSIT

STAFF REPORT

DATE:	November 9, 2026
TO:	Sacramento Regional Transit Board of Directors
FROM:	Blanca Araujo, Senior VP, Operations
SUBJ:	DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD A CONTRACT OR CONTRACTS FOR ON-CALL REVENUE AND NON-REVENUE VEHICLE TOWING SERVICES

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

The proposed Resolution will allow Staff to complete the formal solicitation process and delegate authority to the General Manager/CEO to award one or more contracts for On-Call Revenue and Non-Revenue Vehicle Towing Services to the highest-ranked proposer or proposers upon conclusion of the competitive solicitation process to avoid a break in critical services.

FISCAL IMPACT

The independent cost estimate for two five-year contracts is approximately $450,000. The FY2027 cost of $45,000 is included in the FY2027 Operating Budget. Cost for the remaining contract years will be budgeted in the appropriate future Fiscal Years.

DISCUSSION

On December 13, 2021, the Board of Directors (by Resolution No. 21-12-0129) awarded and executed a 5-year Contract for On-Call Revenue Vehicle Towing Services to North Valley Fleet Services, Inc. On May 2, 2023, SacRT executed a Contract for Supplemental On-Call Revenue Vehicle Towing Services for a 3-year term to Five Star Towing and Transport, Inc (to terminate concurrent with the primary contract) after determining that the limited availability of only one contractor for these on-call services caused extended wait times. Both contracts will expire on December 27, 2026.

SacRT operates approximately 65 bus routes in a 418-square-mile service area. Bus service is provided 365 days a year with 248 Compressed Natural Gas (CNG) and Battery Electric-powered buses. In addition, SacRT provides a Community Bus Service (CBS) that operates a fleet of 12 gasoline cutaway vans and SacRT GO complementary paratransit service, with 148 cutaway vans used for this service.

SacRT has historically contracted out towing services due to the specialized equipment, training, and insurance necessary for this type of work.

On October 13, 2026, Staff released a Request for Proposals (RFP) on PlanetBids e-Procurement System and notified 22 vendors of the bid opportunity. Proposals are due on November 10, 2026. Proposals will be evaluated based on Contract Staffing and Experience, Approach to Work, and Price Proposal.

Depending on the number of qualified proposers, SacRT intends to award multiple contracts for On-Call Revenue and Non-Revenue Vehicle Towing Services; to ensure that SacRT has at least two contractors available to perform services at any given time.

RESOLUTION NO. 2026-11-136

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

November 9, 2026

DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD A CONTRACT OR CONTRACTS FOR ON-CALL REVENUE AND NON-REVENUE VEHICLE TOWING SERVICES

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, authority is delegated to the General Manager/CEO or his designee to award a Contract or Contracts for On-Call Revenue and Non-Revenue Vehicle Towing Services to the highest-ranked proposer or proposers, based on the evaluation criteria specified in the Request for Proposals in compliance with all formal solicitation requirements under the Procurement Ordinance, including the receipt of no protests to the award(s), conditioned upon the availability of funding.

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BOBBIE SINGH-ALLEN, Chair

A T T E S T:

HENRY LI, Secretary

By:_____
Tabetha Smith, Assistant Secretary